



Freight Exchange of North America, LLC

PASSENGER AUTHORIZATION

FX understands the importance of having passengers able to go on trips with you. However, as you know there are some inherent risks involved in having another person in your truck. Therefore, in accordance with federal regulations you are required to have a passenger authorization for each passenger who may ride with you. The Passenger Authorization is required to have an effective date and must be carried by the driver and passenger at all time the passenger is present in the vehicle.

ONLY ONE PASSENGER MAY BE IN YOUR TRUCK AT A TIME.

Children over 10 years of age but under 18 year of age must have both parents or legal guardians sign the release form and have it notarized. Children are not permitted as passengers between October and May. Passengers are not permitted to exceed 30 days unless the passenger is the legal spouse. Passenger Insurance must be secured before a passenger may be permitted in the truck. Passenger Insurance can be purchased from the insurance provider of Freight Exchange of North America for \$180.00 per year. This policy permits you to have one passenger in the truck at any one time and you may change the passenger on your policy as needed during the effective policy year. You are required to contact the risk department to update your passenger insurance.

Passengers are not permitted to operate any equipment or perform any work while in the truck. Any passenger who possesses a CDL may not operate any equipment for any reason. Passengers are required to remain inside the tractor anytime the tractor is in motion. Passengers are not permitted to provide guidance, spotting, loading or unloading assistance. At all times the tractor is in motion the passenger shall use all safety restraints including but not limited to Safety belt and or bunk net restraint.

Please complete the attached form and have the form notarized. The form will then need to be signed by a designated safety official. Once the form has been signed by the safety official then the form is submitted to the Risk Department and the passenger is added to the insurance policy.

NOTE: IF YOU ARE NOT THE TRUCK OWNER, YOU WILL HAVE TO HAVE THE TRUCK OWNER'S APPROVAL TO BILL THE \$180.00 TO THE TRUCK. THE TRUCK OWNER IS REQUIRED TO SIGN A DEDUCTION FORM AUTHORIZING FX TO DEDUCT YOUR COVERAGE FROM HIS SETTLEMENT.

CHECKLIST

- 1. Obtain signed and notarized Passenger Authorization Form with required copies of Driver's License, State Id Card and Birth Certificate for minors.**
- 2. Safety Official Signs Authorization Form**
- 3. Safety Department obtains signed deduction form (if needed)**
- 4. Safety submits signed forms to Risk Department to add to Insurance Policy**
- 5. Risk Department contacts insurance provider to secure passenger insurance (24 hr. turn around Monday – Thursday, Friday request will not be processed until Monday)**
- 6. Risk Department returns proof of insurance and copy of form to Driver and safety department**
- 7. Passenger is permitted on tractor.**

SUBSCRIBED AND SWORN TO before me on the date and year written above

Notary Public My Commission Expires

Notary Signature

Date

FX Passenger Release and Indemnification revised 12/2011